How to Join MedEdWorld through your Institution's Premium Membership

MedEdWorld is an international network through which organisations, medical schools and individual teachers can share ideas, experiences and expertise, and collaborate in the further development of medical education.

If your institution has a Premium Institutional membership with the Association for Medication Education in Europe (<u>AMEE</u>), and <u>MedEdWorld</u> they will provide you with a code through which you can gain Full access to MedEdWorld benefits and services for **FREE**.

Among other benefits, this membership will provide:

- Free access to MedEdWorld webinars
- Free access to AMEE Conference videos
- The ability to promote items by <u>adding content</u> to the website

To register for free, you will need your institution's Premium Institutional code. <u>Please note:</u> This code is for use by members of this institution ONLY and should not be circulated out with this group.

See the full benefits of Premium Institutional Membership here: https://amee.org/membership/terms-conditions

How to sign up to for full access to MedEdWorld services and Benefits through Premium Institutional membership:

Route A. I am NOT an AMEE member and have NEVER had AMEE membership:

If you are a first time visitor to the AMEE and MedEdWorld website, you must first create a registered user account at https://www.mededworld.org/Member/Login-Register.aspx after you have filled in the required fields, be sure to check the "I have a Premium Institutional code" box (towards the bottom of the registration page) and enter your Institution's Code.

Route B. I am NOT an AMEE member and have NEVER had AMEE membership BUT I have registered on the new MedEdWorld website:

If you have previously registered on MedEdWorld Login https://www.mededworld.org/Member/Login-Register.aspx and add your Premium Institutional code to your "My Profile" (top right tab). On the "My Profile" page, click on "Codes" (top right tab) enter your institution's Code, then "Submit Code".

Route C. I have **PREVIOUSLY** had AMEE membership:

If you have already have an AMEE username and password, simply Login at http://www.mededworld.org/Member/Login-Register.aspx. If your AMEE membership is not current you will need to add your institution's Premium Institutional code to your "My Profile" (top right tab). On "My Profile" page, click on "Codes" (top right tab) enter your institution's Code, then "Submit Code".

Route D. I have CURRENT AMEE membership.

If you already have an AMEE username and password, simply Login at http://www.mededworld.org/Member/Login-Register.aspx. If your AMEE membership is current there is no need to enter the Premium Institutional code.

Great - I've registered how can I sign up for a webinar?

- 1. Log in to www.mededworld.org (see note below*)
- 2. Select "Webinars" from the left had navigation menu.
- 3. View the listing of webinars. The broadcast times listed for the webinars are local times in the UK where MedEdWorld is headquartered (BST or GMT).
- 4. Select the webinar/s of interest. Click the blue "Purchase for £0" button located under the webinar title.
- 5. Click "Proceed" until you are advised that your order has been confirmed and an email will be dispatched to your registered email address confirming your registration.

Please note for some webinars the "Purchase for £0" button may not yet be available, these webinars will open for registration shortly. If the button reads "Purchase for £25" check that you are logged in to MedEdWorld and that the Affiliate Code is correctly entered in the "Affiliate Codes" tab in the "My Profile" area.

The MedEdWorld Administrator will email you a participant's guide and access information approximately 1 hour prior to the start of each webinar.

*You must be logged into www.mededworld.org to register for the webinars at no cost and not attempting to purchase them from the AMEE Shop on www.amee.org otherwise you will be charged the £25.00 fee.